

**PHYSIOTHERAPIST GRADE TWO**

Designation: PHYSIOTHERAPIST.

Level: Grade Two.

Program / Unit: Allied Health Programs.

Purpose of Position:

To be responsible for the delivery of Physiotherapy services to allocated program as part of a multidisciplinary team, and to participate in planning, implementing and evaluating the service provided.

Organisational Environment / Reporting Relationships:

The Physiotherapist will work in collegial relationships with all staff within his/her program area, other health professionals and service providers within the organisation and broader community.

The Physiotherapist is accountable to:

- The Senior Physiotherapist for professional matters.
- The Program Coordinator(s) for program responsibilities.
- And is accountable and responsible for his/her own actions while promoting professional standards of practice and conduct.

Supervisory Responsibilities:

The Physiotherapist is responsible for the support, supervision and education of:

- The Allied Health Assistant's handling of delegated tasks.
- Undergraduate Physiotherapy students.
- Work experience students.
- Grade One Physiotherapists
- Students from other disciplines as per program requirements.

Primary Responsibilities:Technical Skills and Abilities:

- To assess referred clients and be responsible for recommending, planning and implementing appropriate physiotherapy management *with due regard to the physical and emotional needs of the client group.*
- Ensure all work is carried out in a correct, safe and professional manner.
- Be responsible for the safe, effective handling of all electrical and other equipment with regard to safety of self and others.
- To prescribe and assist in the provision of appropriate aids and equipment.

POSITION DESCRIPTION – PHYSIOTHERAPIST GRADE TWO

Personal / Professional Development:

- To maintain an up to date knowledge and skill base to facilitate best possible client care.
- To maintain an active professional development program by:
 - Attendance and participation in relevant courses, workshops, lectures, tele/video conferences, etc.
 - Sharing of knowledge and skills so gained with other staff via formal and informal training.
- All employees are expected to participate in mandatory education as it relates to their specific role(s) and responsibilities. These include:
 - Fire and evacuation.
 - Manual Handling.
 - Minimal / No Lift (As appropriate).
 - Cardiac Pulmonary Resuscitation (CPR) (As appropriate).
 - Infection Control.and other mandatory education as directed by Wodonga Regional Health Service.

Customer Service:

- To provide education and act as a resource to:
 - Other staff, student's clients and carers.
 - Community groups and other agencies as required.
- To work in accordance with the Code of Professional Conduct as set down by the Australian Physiotherapy Association.
- To comply with the Wodonga Regional Health Service (WRHS) Code of Conduct.
- At all times promote good interpersonal relationships both within and outside the Physiotherapy Department, Relevant Program and Organisation.
- To provide sufficient, appropriate written material to clients to enable them to effectively use knowledge and skills gained.

Teamwork and Communication:

- To attend Program meetings as required and work in conjunction with other disciplines to achieve common goals.
- To provide case management to allocated clients.
- To liaise regularly with the Program Coordinator and Senior Physiotherapist on client and administrative matters relating to work area.
- To perform other duties in keeping with the professional and administrative responsibilities of the Allied Health programs as mutually agreed upon in consultation with Senior Physiotherapist and/or Program Coordinator, as they arise, with consideration to existing workload.
- Effective delegation of appropriate tasks to the Allied Health Assistant / Rehabilitation Support Worker.
- Communicate effectively and professionally with all health professionals supporting a multidisciplinary approach to client care.

Documentation and Administration:

- Maintain statistics as prescribed.
- To follow WRHS Policy and Procedures on Documentation and Use of Abbreviations.
- To record assessments, actions / treatment, plans and progress in client files on a regular basis according to WRHS, Department and program guidelines.

POSITION DESCRIPTION – PHYSIOTHERAPIST GRADE TWO

- Maintain an up to date written program for any groups conducted, according to WRHS policy and procedures defining individual sessions, their content, notes on presentation and any equipment / resources required.
- Participate in the ongoing development, revision and implementation of policies and procedures within the Physiotherapy department and Program structure.

Continuous Quality Improvement:

- To adhere at all times to WRHS Occupational Health and Safety policies and procedures and to comply with “Employee” responsibilities as identified in the Victorian Occupational Health and Safety Act 2004. (As Amended).
- To recommend to the Senior Physiotherapist any new equipment, resources or approaches required to maintain and further develop effective programs / treatments.
- To participate in Quality Improvement activities within the Physiotherapy department, Program and Organisation as required and regularly review own work practices to ensure continuous improvement in meeting customer expectations and requirements.
- To comply with and remain current in all WRHS Mandatory Training.

Specific Delegations:

One delegated Grade Two Physiotherapist will coordinate the placement of Undergraduate Physiotherapy students within WRHS Allied Health programs.

Performance Appraisal:

Review of performance will be undertaken prior to completion of probationary period and annually thereafter. The Performance Appraisal may be conducted by any one or combination of the following, (as nominated by the staff member):

- Senior Physiotherapist.
- Relevant Program Coordinator.
- Relevant Director Allied Health.

SELECTION CRITERIA

MANDATORY CRITERIA

- Bachelor of Physiotherapy or equivalent
- Eligible for registration with the Physiotherapists Registration Board of Victoria
- Current Drivers Licence

KEY SELECTION CRITERIA

- KSC 1 Minimum 2 years relevant clinical experience.
- KSC 2 Demonstrated ability to assess, plan and implement realistic treatment and outcome goals for clients.
- KSC 3 Excellent interpersonal and communication skills which promote service and client interests.
- KSC 4 Ability to work effectively as part of a multidisciplinary team.
- KSC 5 Ability to work independently and unsupervised, in a co-operative and collaborative manner.
- KSC 6 Understanding of and commitment to Quality Improvement.
- KSC 7 Commitment to ongoing professional development.

ENCOURAGED

- Membership of Australian Physiotherapy Association and relevant Special Interest Groups / Associations.
- Current First Aid Certificate.

Signature of employee

Witness

Date

Annexes:

Other Relevant Information:

References:

Contact Point: Allied Health Manager.

THIS SECTION FOR QUALITY OFFICE USE ONLY		
Approval Committee:	Date Approved:	SharePoint Location:
Human Resources Manager	March 2006	Position Descriptions...
Responsible Department:	Date for Review:	Manual Location:
Allied Health	March 2009	Position Description Manual
Version No:	Original Approval Date:	Previously Named As:
2	July 2000	Same