



Position Description

SENIOR CLINICIAN:

NORTH EAST CHILD AND ADOLESCENT MENTAL HEALTH SERVICE

Designation: Registered Psychiatric Nurse, Social Worker, Occupational Therapist, Psychologist

Level: RPN 4, Allied Health Grade 3
Time Fraction: Full time

Program: Albury Wodonga Health, North East Child and Adolescent Mental Health Service

Reports To: Manager, North East Child and Adolescent Mental Health Service.

NECAMHS Mission Statement:

We work together to improve the mental health and well being of infants, children and youth and their families and the system of care that surrounds them.

Primary Role:

This position is a senior clinician who will have a key role in the treatment/management of complex clients within the service, work with particular projects within the team that relate to service development and assist with the team leader to develop, document and support the clinical pathways within the team. The position is expected to actively contribute to the planning, development and evaluation of the services provided by the Albury Wodonga Health - Mental Health Services as a whole.

Organizational Environment/Reporting Relationships:

The North East Child and Adolescent Mental Health Service (NECAMHS) provides a public mental health service to children and young people to the age of 18 years who reside in the rural cities of Wodonga and Wangaratta and the local government areas of Indigo, Towong, Delatite and Alpine Shire. Offices are located in Wodonga, and in Wangaratta.

The position is responsible to the Executive Director, Mental Health Services, AWH-Wodonga campus through the team leader and Manager, NECAMHS.

NORTH EAST CHILD AND ADOLESCENT MENTAL HEALTH SERVICE (NECAMHS)

- 155 High Street, PO Box 1644 Wodonga VIC 3689
- 23 Dixon Street, PO Box 567 Wangaratta VIC 3676

- Telephone **02 6024 7711** Facsimile 02 6024 7611
- Telephone **03 5722 4837** Facsimile 03 5721 4318

Supervisory Responsibilities:

The position will be required to co-ordinate the activity of a small team within the service with a specific function to achieve best outcomes for clients. The position will provide supervision and support of less experienced NECAMHS staff both formally, through shared client management and informal discussion. As a member of the multidisciplinary team the position is required to participate in the supervision of students that are on placement within the service.

Primary Responsibilities:

- In consultation with the manager and team leader, take responsibility for brief service development projects within the team that includes planning, documentation, implementation and evaluation of outcomes. This may also include co-ordinating the activities of a small team to achieve this
 - When required, represent the service in system development activities requiring NECAMHS participation.
 - Provide clinical leadership and support to less experienced members of the team through joint work, consultation and supervision.
 - Support the team leader in ensuring that clinical pathways within the team are adhered to and client flow through the service is maintained.
 - Work with the team leader to ensure that clinical documentation standards are adhered to throughout the service and be involved in the monitoring of this.
 - Maintain a client caseload that requires the capacity to manage complex presentations and situations.
 - As per the Victorian statewide and local policy, work to a framework of “No wrong door” for the integration of mental health and dual diagnosis treatments as applicable to young people of the service. This includes screening those young people referred with possible co-occurring substance problem issues.
 - To provide formal secondary consultations to individuals or agencies involved in the provision of services to children, adolescents and their families/carers and participate in service activities that inform others of the role of NECAMHS within the broader service sector.
 - To ensure that provisions of the Mental Health Act 1986 as amended, and other relevant legislation, policies and procedures are applied to clinical practice.
 - To develop, implement and participate in ongoing training and professional development activities.
 - Other duties as required.
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Improving Performance

Each employee has a responsibility to participate and commit to ongoing quality improvement activities using the EQUiP (Evaluation and Quality Improvement Programme) model.

- Contribute to the formulation and regular review of clinical practice guidelines, procedures and team objectives.
- Contribute to research, evaluation and monitoring processes, in conjunction with other relevant staff, by collecting, collating and providing information on the short and longer-term impact of services provided, where directed.

Information Management

Each employee has a responsibility to comply with Albury Wodonga Health's Privacy Policy, and to strictly maintain the confidentiality of any information obtained in the course of their employment.

And to be aware of the principles of confidentiality regardless of mode of communication i.e. Written, verbal or electronic, in accordance with statutory requirements and AWH policies.

- Completion of documentation and data entry in a timely manner and in accordance with professional and National Mental Health Standards and statutory requirements.

Human Resources Management

- Active participation in training and development activities in order to develop the required skills for performance including maintaining awareness of the current literature and best practice.
- Undergo annual, mandatory fire, emergency, manual handling, cardio pulmonary resuscitation.
- Foster a culture that says 'no' to bullying and harassment in the workplace.

Safe Practice & Environment

Each employee has the right to a safe working environment and s/he should advise the supervisor of any risk or condition likely to result in accident or injury. Each employee has the responsibility to take reasonable care of his or her own health and safety and to cooperate with Albury Wodonga Health's Safe Practice & Environment policies and procedures and to participate in appropriate safety education and evaluation activities. Each employee has a responsibility to minimize exposure to incidents of infection/cross infection of residents, staff, visitors and the general public. Adherence to these Safe Practice and Environment policies and procedures can most effectively achieve this minimization.

Performance Appraisal:

Review of performance at three months after commencement and annually thereafter. Evaluation of performance will be based on achievement of professional goals and overall performance in relation to the primary responsibilities described above.

Signature of employee

Witness

Date

Committee:

*Approving Committee:
Date Approved/Reviewed:
Date for New Review:
Computer File Identification:*

Mental Health Program Executive

<p>Prerequisites and Selection Criteria:</p> <p>Key</p>	<p>Mandatory:</p> <ol style="list-style-type: none"> 1. 1. Registered Psychiatric Nurse with the Nurses Board of Victoria, a psychologist registered as per Health Professionals Registration Act (2005) with the Psychologists Registration Board of Victorian or be a Social Worker eligible for membership with the AASW or Occupational Therapist eligible for membership for the AAOT. 2. Well developed communication and interpersonal skills including a demonstrated ability to co-ordinate the activities of a small multidisciplinary team.
	<ol style="list-style-type: none"> 3. Demonstrated ability to contribute to the development, implementation and evaluation of programs, policies and staff development activities 4. Demonstrated excellence in managing children and young people with mental health problems/illness and their families, and the service sector from a developmental and systemic framework. . 5 Demonstrated excellence in knowledge, experience and ability in the provision of mental health assessment, risk and vulnerability assessment and management and support services to children, adolescents and their families and the ability to share this knowledge within a multidisciplinary team. 6 Demonstrated excellence in providing consultation to the service sector about child and young peoples' mental issues and advocating for best outcomes for the young person within that. 7 Knowledge of the provision of relevant therapies as they relate to the treatment of mental health disorders of childhood and adolescence e.g.. family therapy, group therapy, child psychotherapy.
	<ol style="list-style-type: none"> 8. Excellent organizational skills and ability to attend to detail especially in relation to documentation and data/record keeping and reporting
	<ol style="list-style-type: none"> 9. Demonstrated commitment to ongoing professional development.

	<p>10. Understanding, or ability to develop understanding, of the <i>Mental Health Act 1986 (Vic)</i>, the <i>Mental Health Amendments Act (2003)</i></p> <p>11. Commitment to consumer and carer rights within the framework of the <i>Mental Health Act 1986 (Vic)</i> and the <i>Mental Health Amendments Act 2003</i>, <i>National Standards for Mental Health Services</i> and a model of service delivery that is responsive to gender, culture and diversity.</p> <p>12. Commitment to the principles of Employment Equal Opportunities, Professional Boundaries, Codes of Professional Conduct and Bullying and Harassment in the workplace.</p>